



Yearly Status Report - 2018-2019

Part A

Data of the Institution

Part A	
Data of the Institution	
1. Name of the Institution	RAJ NARAIN COLLEGE
Name of the head of the Institution	Dr. Vibhash Kumar Yadav
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	06224265512
Mobile no.	9430934723
Registered Email	rncollegehajipur@rediffmail.com
Alternate Email	rncollegehajipur2@gmail.com
Address	Raj Narain College At Chauhatta, Hajipur, Vaishali
City/Town	Hajipur
State/UT	Bihar
Pincode	844101

2. Institutional Status																			
Affiliated / Constituent			Constituent																
Type of Institution			Co-education																
Location			Semi-urban																
Financial Status			state																
Name of the IQAC co-ordinator/Director			Dr. Ravi Kuamr Sinha																
Phone no/Alternate Phone no.			06224265512																
Mobile no.			9608202552																
Registered Email			raviksinha2@gmail.com																
Alternate Email			rncollegehajipur@rediffmail.com																
3. Website Address																			
Web-link of the AQAR: (Previous Academic Year)			http://rncollegehajipur.in/naac.php?item=AQAR																
4. Whether Academic Calendar prepared during the year			Yes																
if yes,whether it is uploaded in the institutional website: Weblink :			http://rncollegehajipur.in/facilities.php?page=academic_calender																
5. Accrediation Details																			
<table border="1"> <thead> <tr> <th rowspan="2">Cycle</th> <th rowspan="2">Grade</th> <th rowspan="2">CGPA</th> <th rowspan="2">Year of Accrediation</th> <th colspan="2">Validity</th> </tr> <tr> <th>Period From</th> <th>Period To</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>B</td> <td>2.57</td> <td>2015</td> <td>15-Mar-2015</td> <td>14-Mar-2020</td> </tr> </tbody> </table>						Cycle	Grade	CGPA	Year of Accrediation	Validity		Period From	Period To	1	B	2.57	2015	15-Mar-2015	14-Mar-2020
Cycle	Grade	CGPA	Year of Accrediation	Validity															
				Period From	Period To														
1	B	2.57	2015	15-Mar-2015	14-Mar-2020														
6. Date of Establishment of IQAC			08-Mar-2011																
7. Internal Quality Assurance System																			
<table border="1"> <thead> <tr> <th colspan="3">Quality initiatives by IQAC during the year for promoting quality culture</th> </tr> <tr> <th>Item /Title of the quality initiative by IQAC</th> <th>Date & Duration</th> <th>Number of participants/ beneficiaries</th> </tr> </thead> <tbody> <tr> <td>Departmental-level</td> <td>09-Jul-2018</td> <td>570</td> </tr> </tbody> </table>						Quality initiatives by IQAC during the year for promoting quality culture			Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries	Departmental-level	09-Jul-2018	570					
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Departmental-level	09-Jul-2018	570																	

Seminars for PG Sem.-I, Internal Tests for C.I.A.	01	
Celebration of College Foundation Day (1st August, 2018)	01-Aug-2018 01	765
Workshop on Communication Skills	08-Aug-2018 03	145
Internal Administrative Review	11-Aug-2018 01	16
Student Induction Program	24-Aug-2018 02	2150
Meeting with the Cultural Committee- preparation for University level Tarang Programme	25-Aug-2018 01	22
Meeting with the Department of Psychology to chalk out details of a Seminar	08-Sep-2018 01	130
Student Satisfaction Survey PG II Sem. (2016-18) for Mentor Progress	13-Sep-2018 02	102
Meeting with Heads/ faculties of Departments to ensure regularity & punctuality with Biometric attendance.	06-Oct-2018 01	72
Meeting with the Department of English to chalk out details of the Academic Activities	13-Oct-2018 01	180
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Departmen t/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Institution (R.N. College, Hajipur)	Renovation of Library Building Girls Common Room	RUSA	2017 365	4837649
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9. Whether composition of IQAC as per latest NAAC guidelines:	Yes
Upload latest notification of formation of IQAC	View File

10. Number of IQAC meetings held during the year :	2
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
12. Significant contributions made by IQAC during the current year(maximum five bullets)	
1.Ensuring active participation of students in cultural and other cocurricular and extracurricular activities., such as College Foundation Day Celebration, Intercollege Cultural Competion 'Tarang' in the University, Seminar on Folk Music and in 'Cultural Significance of River Ganga'.	
2.Steps taken to integrate crosscutting issues relevant to 'Environment and Sustainability' into the Curriculum through organizing programmes, such as organizing Seminar on 'Conservation of Natural Water Resources in Bihar', 'Swachchha Bharat Abhiyan' for PG Sem.-I students, Celebration of World Environment Day, and Plantation Drive on the Campus.	
3.Steps to enhance 'aptitude' and 'employability of rural students by organizing cocurricular & extracurricular activities, such as Communication Skills, Creative Sessions, and Debates.	
4.Plans &activities to root out 'gender disparity' and 'gender discrimination' from the society, such as 'Creative Session: Rainbow', Celebrating International Women's Day, Debate on 'Girls are girls. Boys are boys.'	
5.Plan to adopt digital technique to ensure regularity and punctuality of members of faculties as well as office staff on the Campus.	
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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year	
Plan of Action	Achivements/Outcomes
Plan to adopt digital technique to ensure regularity and punctuality of members of faculties as well as office staff on the Campus.	Biometric devices as well as CCTVs installed on the College Campus.
To ensure active participation of students in cultural and other	Activities Like College Foundation Day Celebration, Intercollege Cultural

cocurricular and extracurricular activities	Competition 'Tarang' in the University, Seminar on Folk Music and on 'Cultural Significance of River Ganga' organized to facilitate participation of students
To integrate crosscutting issues relevant to 'Environment and Sustainability' into the Curriculum	Programmes organized such as Seminar on 'Conservation of Natural Water Resources in Bihar', 'Swachhha Bharat Abhiyan' for PG Sem.-I students, and Celebration of World Environment Day, and Plantation Drive on the Campus.
To enhance 'aptitude' and 'employability' of semi-urban students.	Cocurricular & extracurricular activities organized, such as Communication Skills, Creative Sessions, and Debates
Plan to root out 'gender disparity' and 'gender discrimination' from the mind of the students.	'Creative Session: Rainbow', International Women's Day, Debate on 'Girls are girls, Boys are boys.' were organized.
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14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2019
Date of Submission	23-Mar-2019
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	College level UMIS exists where data are collected over Internet. The modules which are currently operational are: 1. Online entrance examination entrance form - The admission process in the college is done on the performance of applicants in entrance examinations conducted online. 2. Online challan and payment - The payment for the application form is done through online bank transaction. 3. Admission list generation - On the basis of performance of students, merit list for the different programmes are prepared and displayed on college website. 4. Online admission system -

Admission process is carried out online with maintenance of a complete data base. 5. Challan for fee generation - Programme wise fee table generation for different programmes. Fee structure tables are uploaded on college website. 6. Course wise different fee table generation . At the time of admission, the fees submission system is fully automated through online bank transfers. 7. Reports on admission For every academic session, reports on admissions are prepared and maintained. 8. Reports on payment received - Payment details are reported and documented. 9.University payment reports - Reports are maintained regarding the payment done to the parent university. 10. Routine Management System - The daily time table for the theory, practical and tutorial classes is methodically maintained. 11. Examination Management System - From the announcement of mid sems/ End Sem examination dates to the detailed time table are communicated through SMS. 12 Evaluation and Result Management system

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

For effective implementation of the curriculum, updated syllabi are procured and made available to all the Departments and to members of the faculties at the beginning of each academic session for both UG and PG classes, which is followed by provision of Theory and Practical classes in the Master Routine of the College. The Syllabus is duly allocated amongst the teachers and displayed on the Notice board in the Departments. Additional and/or supplementary classes are arranged to compensate the loss of teaching days occurring due to heavy University examinations in the College campus and other unavoidable circumstances. The newly constituted Academic Council of the College has been entrusted with the task of devising and suggesting 'action-plans' for effective implementation of the curriculum. The Feedbacks received from different stakeholders are also incorporated in the process of framing effective and sensitive mechanism for curriculum delivery and documentation.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
0	Nil	Nil	Nil	Nil	Nil

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nill	N.A.	Nill
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BBA	management	02/07/2014
MA	Humanities & Social Sciences	01/04/2019
MSc	Botany, Chemistry, Mathematics, Physics, Zoology	01/04/2019

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	6	8

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
AECC-1, AECC-2, AEC-1, GE-1	14/06/2018	Nill
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BBA	HRM & Marketing Management	27
BSc	Bio-Tech.	9
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
Feedback is collected from all stakeholders and analyzed for reviewing the quality policy. The college administration ensures professional development of

the employees by providing training to faculty and staff by experts in various fields. The College has a system of receiving feedback from students, the alumni, guest faculty, resource persons and the parents. These inputs are taken into account during the curriculum delivery mechanism wherever possible. By means of a feedback mechanism, the teacher is made aware of the shortcomings to improve. He/she has to rectify in order to step up his/her capability as a teacher. Feedback from former students has led the College to invite some important Alumni for guest lectures on various topics. Each department conducts such activities to improve the knowledge of students. Parents have encouraged the College to carry on with some of the programmes that we conduct in the College. The show-cause notice served to parents when their wards run short of attendance is appreciated. Suggestions from students and parents are always welcomed and incorporated into broader policies wherever possible. Raj Narain College has always obtained feedback on the curricula and on teachers and infrastructure every year. Our faculty members who are in various bodies of the College/ university especially, connected with the framing of the curriculum make significant and meaningful contributions. In the process, the faculty members take into account the views and interests of the various stakeholders connected with University education, namely, students and their parents, faculty and the society, the alumnae and the Alumni. At the parent teacher meetings conducted at the Department level, parents express their concern about the education provided by the institution. Our faculty members take into account their valid opinions and places them before the curriculum framing deliberation sessions. The Department of BCA has developed a structured format in order to collect feedback on various curricular aspects from our students and the same is implemented as far as practicable in some departments. It was decided to implement it for the entire college later on.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	Math	300	213	171
BSc	Physics	370	262	213
BA	Urdu	154	12	9
BA	Hindi	80	35	28
BA	History	420	350	280
BA	Economics	96	98	81
BA	English	96	121	84
BA	Psychology	154	118	91
BA	Pol.Sc	221	160	130
BA	philosophy	154	18	15
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution	Number of fulltime teachers available in the institution	Number of teachers teaching both UG and PG courses

			teaching only UG courses	teaching only PG courses	
2018	1797	754	Nil	Nil	43

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
43	43	100	2	2	Nil

[View File of ICT Tools and resources](#)

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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Raj Narain College, Hajipur has introduced on moderate scale a Students Mentoring System in view of its vital significance for ensuring the holistic academic growth of differently-abled and slow-learners 1. The Students Mentoring Support and Service System has experienced, committed and sensitive faculties, who provide the students with need based practical, timely, customized and objective information, service and advice. 2. Other support, for example, Course specific advice, is given by members of faculties in the concerned Department. A sensitive Mentoring system is functional in all the Departments. Each student is assigned with a mentor from his/her Parent Department, despite acute shortage of faculties. Every teacher gets a group of students as her/his mentees. The mentor maintains the mentee details in a format. The mentor conducts individual informal mentoring sessions and provides effective counseling to the mentee regarding various issues pertaining to his/her studies, career decisions, future planning, interpersonal behaviour, personality development, family issues, health issues, and so on. A record of the mentoring sessions, advice given and follow-ups is maintained. 3. A Psychological Counseling Centre is functional in the Dept. of Psychology. The teachers in the Department of Psychology are available to offer personal and psychosocial counseling. Professional Counsellor. 4. There is a Career Guidance Cell in the College which provides valuable advice to the students to realize their positive academic strength. It helps them to learn the art of self awareness, decision making skills, planning skills and personality development techniques. The guidance provided relates to the following Career Development: (i) Special guidance sessions or tutorials led by faculties from different Departments in select fields. (ii) Advising the students to take up jobs that might be most advantageous for them in view of their unique personality traits. (iii) Felicitation, Prizes, etc. The mentor system has been introduced after the 1st Cycle of NAAC Accreditation in 2014. Each student avails of the mentor facility. The mentors keep a track of the progress of the students entrusted to them and are also aware of the background and situation of the students. Thus, he/she mentors the student either when the student comes to them for help or when they feel the student needs it.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
2551	43	1:59

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
70	43	27	Nil	32

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies

No Data Entered/Not Applicable !!!

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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	TDC III	3	Nill	19/03/2018
BSc	TDC III	3	Nill	19/03/2018
BCA	TDC I II II	3	Nill	18/12/2018
BBA	15-18,16-19,17-2018-19	2,3,4	Nill	18/12/2018
BBA	14-17,15-18.18-21	1,3,5	Nill	14/01/2019
MA	2014-16	4	30/07/2018	30/09/2018
MSc	2014-16	4	30/07/2018	30/09/2018
MA	2015-17	4	30/12/2018	09/03/2019
MSc	2015-17	4	30/12/2018	09/03/2018

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

All the Heads of Postgraduate Departments are directed to ensure the implementation of the following guidelines and structured Format which have been framed in the light of provisions of the Statutes for CBCS for Postgraduate Courses Programmes as approved by the Honble Chancellor, Universities of Bihar. Name: Continuous Internal Assessment of Performance Under Semester System for Postgraduate students: 1.1 The performance of a student in each paper will be assessed on the basis of a Continuous Internal Assessment (CIA) of 30 marks, besides an End of Semester Examination (ESE) consisting of 70 marks. 1.2 The components of C.I.A. shall be as follows: I. Two mid-semester written tests of one hour duration each - 15 Marks II. Seminar/Quiz. - 05 Marks III. Assignment. -05 Marks IV. Punctuality and conduct - 05 Marks Total. - 30 Marks 1.3 All admitted students shall be assessed on the basis of a continuous Internal Assessment (CIA) of 50 marks and the End The performance of a student in the elective papers AECC-1 AECC-2, and AEC-1 in each semester will be assessed as per following format addressing the issues of: i. Skill Development, ii. Human Values, iii. Sustainability and Swachchha Bharat Abhiyan Activities, iii. Professional Ethics, iv. Gender Sensitization Environment v Computer and I.T. skills 1.4 The components of C.I.A. in these papers shall be as follows: I. One mid-semester written tests of one hour duration each: -10 Marks (ii) Seminar/Quiz: - 10 Marks III. Assignment: -15 Marks IV Discharge of Social Responsibility Community Services (report to be submitted): - 15 Marks Total. -50 Marks 1.5. The concerned Head/ senior Faculty of the concerned Postgraduate Department as well as the Faculty of the Course/ Paper shall be responsible for conducting the mid-semester tests and other components of the CIA. The evaluation of laboratory paper and field work, wherever applicable will also be based on CIA and an end-semester practical examination. 1.6 All such examinations shall be conducted as per the provisions of statutes for CBCS Postgraduate examination, as approved by Hon'ble

Chancellor, Universities of Bihar. 1.7. Only those students who secure minimum qualifying marks of 45 in each Paper in the CIA shall be allowed to fill up the End Semester Examination form. 1.8. The marks of CIA in each paper be submitted by the Department along with the End semester Examination form failing which the student may not be issued admit card for the examination. 1.9. The above structured Format of Continuous Internal Assessment is intended to assess and evaluate students from diversified perspectives on skill based learning outcome. This also makes the process of learning an enriching experience.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The Academic Calendar, consisting of important curricular, co-curricular and extracurricular activities, is prepared with the objective of planning and informing to the faculties and the students in advance the schedule of all academic activities on the Campus, and it is also published on website of the college. The students' academic progress is monitored regularly by adopting the strategy of Continuous Internal Assessment, Seminars, Project/ Assignment work, Unit Test and Semester and Final Term Examinations. A Committee of all Heads of Departments, headed by the Principal, makes review of Internal Assessment. For the implementation of Internal Assessment Process, a Examination Department is constituted at the college level, which monitors and conducts overall internal assessment process. The record of internal assessment is maintained at college level. The examination committee is also responsible for conducting University Examinations for which the College is made the Exams Centre. It sends the information to the University about the students who are appearing for the examination. After receiving the list of the examinees from the University, the college prepares seating arrangement chart, list of invigilators etc. Every department has to submit the report on the implementation of the academic calendar as part of their annual submission. In addition, the internal audit is conducted to ensure the compliance and to verify the documentary evidence. Examinations are conducted as per university rules . then University has sole responsibility of making schedule of examination both theory and practical is prepared and announced by the Univ. The college frames and implements internal tests for UG programmes and conduct continuous internal assessment for all PG programmes .The Entire examination process is supervised by the examination department of the college.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://www.rncollegehajipur.in/criterion2.php>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
All	Nill	Hons & PG	1533	1321	86.2
View File					

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://www.rncollegehajipur.in/admin/production/images/2.7.1.pdf>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
No Data Entered/Not Applicable !!!				
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Cultural Significance of River Ganga	Deptt. of Botany	10/12/2018
Seminar on Folk Music	Deptt. of Music	12/01/2019
Conservation of Natural Water Resources in Bihar	Deptt. of Botany	28/01/2019

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
No Data Entered/Not Applicable !!!		

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Deptt. of Psychology	2
Deptt. of Political Science	1
Deptt. of History	1
Deptt. of Economics	1
Deptt. of English	1

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Chemistry	1	Nil

National	Mathematics	1	Nill
National	Physics	1	Nill
National	History	4	Nill
National	Botany	1	Nill
National	Political Science	10	Nill
National	Zoology	4	Nill
National	Psychology	1	Nill
National	Philosophy	1	Nill
View File			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Chemistry	1
Physics	1
Botany	1
Mathematics	1
Zoology	4
Psychology	1
Philosophy	3
Political Science	10
History	4
View File	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Nill	13	63	Nill	Nill
View File				

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Community Childrens Library	NSS	24	86
View File			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
No Data Entered/Not Applicable !!!			
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agen cy/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Swachh Bharat	College Level	Swachha Bharat Abhiyan	32	480
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
No Data Entered/Not Applicable !!!			
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Internship	Internship	Mahavir Cancer Sansthan patna	01/06/2019	30/06/2019	9
Internship	Internship	Nill	Nill	Nill	Nill
View File					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of
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			students/teachers participated under MoUs
Indian Institute of Public Adminstration, Regional Branch, Patna	Nill	Seminar/ Workshop, Publication	43
Mendelian Society, Patna	Nill	Publication	4
No file uploaded.			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
7280000	7051967

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Laboratories	Existing
Class rooms	Existing
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added
Classrooms with Wi-Fi OR LAN	Newly Added
Others	Newly Added
View File	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
Soul	Partially	2.0	2018

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	44631	Nill	475	241579	45106	241579
No file uploaded.						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			

No file uploaded.

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	105	52	3	3	3	6	24	2	0
Added	0	0	0	0	0	0	0	0	0
Total	105	52	3	3	3	6	24	2	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

2 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
All Departments	https://www.rncollegehajipur.in/rn/index.php

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
0.25	0.22	25	24.76

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Raj Narain College, Hajipur has evolved an objective mechanism of collecting, on regular basis, inputs from the students, parents and alumni for making necessary additions and enhancement of physical, academic and support facilities such as laboratory, library, sports complex, computers, classrooms, etc. Requisition is prepared on the basis of 1. obtained feedbacks and, 2. the Annual Budget of Departments, compiled centrally at the College level. The College administration convenes meeting of Statutory Committees 1. College Purchase/Sale/ Auction Committee and 2. College Buildings/Development Committee, which have also University Representatives as Members. These Statutory Committees - College Purchase/Auction Committee and College Buildings/Development Committee- examine the relevance and estimates and approve the items/agenda grants. Regular inspection of equipment/ infrastructure is conducted by the college under the supervision of Heads of Departments and different administrative Professors In-charges of Cells, Committees. Representatives of Students' Academic Council also provide regular feedbacks to the Principal on needs and urgency of repairs, replacement and procurement of equipment and facilities on the campus.

<https://www.rncollegehajipur.in>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Nill	Nill	Nill
Financial Support from Other Sources			
a) National	NSP	330	3300000
b) International	Nill	Nill	Nill
View File			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Training Internship	18/06/2018	9	Mahavir Cancer Santhan And Research Centre, Patna
View File			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
No Data Entered/Not Applicable !!!					
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
9	9	4

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
No Data Entered/Not Applicable !!!					
No file uploaded.					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students	Programme graduated from	Department graduated from	Name of institution joined	Name of programme
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	enrolling into higher education				admitted to
2018	754	B.A., B.Sc, B. Com.	Nill	College University	MA. M.sc.
View File					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year
(eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	1
No file uploaded.	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Celebration of College Foundation Day (1st August, 2018)	college level	765
Tarang Programme	university Level	26
Teachers Day Celebration	college level	700
Gandhi Jayanti	college level	190
Swachchha Bharat Abhiyan	college level	670
View File		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
No Data Entered/Not Applicable !!!						
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

<p>Raj Narain College Hajipur is committed to ensuring holistic development of students, and for this purpose it provides every possible support and opportunity for their meaningful participation in following administrative, co-curricular and extracurricular activities- 1. Students Representation in Students Academic Council with different designations. 2. Students Representation in Cultural Committee 3. Student Representation in IQAC 4. Student Participation in College Magazine as contributors. 6. Students participation in seminars, Workshops, and other academic activities, both as participants and as anchors. 7. Student Leadership in NSS.</p>

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

96

5.4.3 – Alumni contribution during the year (in Rupees) :

No Data Entered/Not Applicable !!!

5.4.4 – Meetings/activities organized by Alumni Association :

01

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

In order to infuse new ideas and to revitalize the organizational setup of the Institution, even the young teachers with proven competence are entrusted with the responsibility of managing different Cells/Centers as Coordinators. The Statutory Committees such as the College Development/Building Committee and the Purchase Committee, in consultation with the Heads of various departments and coordinators of different Cells/Centers, ensure policy-making, their implementation and monitoring. The University invites senior faculty members to participate in the deliberations of the academic council, research council, examination board, etc. Leadership training to students is sought to be provided through NSS activities such as social surveys and communities oriented works and through cultural programmes. Faculty members are also encouraged and entrusted with special responsibility to coordinate and lead the activities of various Cells/ Centers. Almost all major administrative responsibilities - related to admission, examination, development purchase, sports, library, seminar publication etc.- are delegated to different committees. Moreover, special committees are also constituted from time to time to carry out works of contingent nature. Heads of the departments are allowed to have contingent fund at their disposal to meet the routine requirement.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	Curriculum is framed and updated by the Academic Council of the university in which senior professor of the college, make contribution as members
Teaching and Learning	In addition to conventional classroom method of teaching supported by tutorial and practical classes, aspiring and desirous students are also provided study materials and are exposed towards supplementary reading through Journals and reference books. Relevant but rare study materials are made available to them through Internet access.

Examination and Evaluation	Examinations are conducted as per university rules . then University has sole responsibility of making schedule of examination both theory and practical is prepared and announced by the Univ.the college frames and implements internal test sfor UG programmes and conduct continuous internal assessment for all PG programs .The Entire examination process is supervised by the examination department.
Research and Development	In addition to guiding/ supervising research in individual capacity, teachers are also encouraged to take up minor/major research projects with financial assistance from suitable funding agencies.
Library, ICT and Physical Infrastructure / Instrumentation	All the members of faculties and GRADE III employees of the college are well versed in the use of ICT tools and technique resulting in conducting online classes, accessing the online Contents, effective and timely completion of online admission , registration ,processing of examination form, issue of documents and online realization and settlement of fees.
Human Resource Management	The College ensures that all the employees- teaching as well as supporting staff- are involved in major co-curricular and extra-curricular activities keeping in view their potentiality and interest. Students are given adequate opportunity to participate and contribute to these events (manning computers, overhead projectors) with a view to grooming their talent
Industry Interaction / Collaboration	It is proposed to be developed in a formal way.
Admission of Students	Admissions are granted in an objective way on the basis of qualifying marks and on the basis of Entrance Test (Vocational Courses) . Reservation rules for SC/ST/OBC are strictly followed .

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	The College adopts the decentralized and democratic process of planning and development All departments and different Cells and Committees prepared annual budgets involving all stake

holders. All Proposals are compiled centrally, and executed as per Govt. Univ. norms by way of securing approval of Statutory Committees. .

Administration

The College follows the principle of decentralized administration and the responsibility of taking major decisions is entrusted with designated Cells, Committees and Officials .Through regular meetings and consultations Unanimous decisions are arrived at. Email WhatsApp facilitate prompt compliance.

Finance and Accounts

he records of all income and Expenditures are methodically maintained as per Bihar Government rules and regulations. At the end of financial year, the expenditure of duly audited by Certified C.A.

Student Admission and Support

The process of admission is conducted online through UMIS. Admissions are granted in an objective way on the basis of qualifying marks and on the basis of Entrance Test (Vocational Courses) . Reservation rules for SC/ST/OBC are strictly followed. Grievances issues are addressed promptly.

Examination

Examination Forms are filled up online, and Fee is collected through Net Banking. Examinations are conducted as per university rules . The University has sole responsibility of making schedule of examination of both theory and practical, which is prepared and announced by the Univ. The college frames and implements internal tests for UG programmes and conduct continuous internal assessment for all PG programmes .the Entire examination process is supervised by the Examination Department.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
No Data Entered/Not Applicable !!!				
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	Computer Training Programme	Computer Training Programme	07/06/2019	11/06/2019	10	36
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
No Data Entered/Not Applicable !!!				
No file uploaded.				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
No Data Entered/Not Applicable !!!			

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
<p>'Marriage' and 'Medical' advances are granted to the needy employee out of a corpus fund maintained by the College. 'Festival' advance is also occasionally sanctioned by the university. Teachers' Association and Non-Teaching Staff Association also generate voluntary fund for urgent welfare of the needy one.</p>	<p>'Marriage' and 'Medical' advances are granted to the needy employee out of a corpus fund maintained by the College. 'Festival' advance is also occasionally sanctioned by the university. Teachers' Association and Non-Teaching Staff Association also generate voluntary fund for urgent welfare of the needy one.</p>	<p>Scholarship is provided by state Govt. / Central Govt. as per provision. In case of financial problem, the college subsidizes their fee payment to retain students for completing their course. Special classes are arranged and free reading/reference materials are provided to them. The weak students, particularly those from the SC/ST/OBC/Minorities, are provided special support through Remedial Coaching. The concerned Departments also take care of such students and provide them special guidance/ study materials.</p>

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Audit is conducted by the University on regular basis. The College also gets audited by the Chartered Accountant. All the development grants received from the UGC and the State Government, and the audited Utilization Certificates are submitted to the concerned authority

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Teachers/ Staff of the college	28000	Childrens Library and sewing skills development
No file uploaded.		

6.4.3 – Total corpus fund generated

645000

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	College Administration	Yes	principal committee
Administrative	Yes	College Administration	Yes	Principal Committee

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1.Parent Teachers Meet was organized independently by different Departments of the College during 29-31 January, 2019 for getting feedbacks in a broader framework on the process of Teaching Learning and Evaluation. 2. Such meetings were immensely fruitful in terms of counseling to parents of female students (who constitute about 40 of total enrolment), the teachers were able to remove their reservations about the constraints of an coeducational setup, and to secure their help and support for their ward in their pursuit of higher education. 3. As a result, the parents who attended the meetings, started providing full support to their wards, and despite their semi urban and rural background, female students participate in all academic and cultural activities, sports and games / Annual Meets, and outnumber as well as excel male students.

6.5.3 – Development programmes for support staff (at least three)

1.Its an established tradition followed invariably by the College to extend invitation to all the members of staff to participate in development programmes. 2. Four Day workshop on Computer Skills for Grade III Staff of the College was organised by IQAC in collaboration with Department of BCA from 07.06.2019 to 11.06.2019.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

The institution has given serious consideration to the NAAC recommendations and took up several initiatives for the overall development and quality enhancement during the following years: 1. Six Self-financed Courses at UG level started from the Academic Session 2015-16 in Commerce (Accounting/ Business Environment), Sociology, Home Science, Geography, Electronics and Music. 2. As per NAAC recommendations, augmentation and extension works with RUSA Grants

were undertaken to enhance infrastructural facilities in existing Library Building and Girls Common Room. 3. A new Science Block mainly consisting of Classrooms, out of RUSA Grants for new Constructions, has been added to the Infrastructural facilities on the Campus. 4. Academic, cocurrucular and extracurricular activities are being organized on regular basis to provide grooming and training to students mainly coming from semi urban and rural background.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	Workshop on Communication Skills	03/07/2018	08/08/2018	10/08/2018	145
2018	Seminar organized by the Deptt. of Psychology.	03/07/2018	15/09/2018	15/09/2018	176
2018	'Creative Session- Rainbow' organized by the Deptt. of English	03/07/2018	22/10/2018	22/10/2018	190
2018	Seminar on 'Cultural Significance of River Ganga' organized by the Deptt. of Zoology	07/07/2018	10/12/2018	10/12/2018	230
2019	Seminar on Folk Music organized by the Deptt. of Music	19/12/2018	12/01/2019	12/01/2019	205
2019	Seminar on 'Conservation of Natural Water Resources in Bihar' organized by the Deptt. of Botany	19/12/2018	18/01/2019	18/01/2019	175

2019	Inter-Department Debate competition on 'Girls are Girls Boys are Boys'.	19/12/2018	18/04/2019	18/04/2019	205
2019	Workshop on 'Life Skills' (PG Students)	19/12/2018	23/04/2019	27/04/2019	415
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Seminar	15/09/2018	15/09/2018	100	76
Women's Day	08/03/2019	08/03/2019	96	69
Rainbow	22/10/2018	Nil	106	84

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
No Data Entered/Not Applicable !!!

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	35
Rest Rooms	Yes	20
Special skill development for differently abled students	Yes	40

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	1	1	01/03/2019	2	Swachchha Bharat Abhiyan	Swachchha Bharat Abhiyan	446

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Code of Conduct and Professional Ethics Policy	23/03/2018	<p>The purpose of the Code of Conduct and Professional Ethics Policy is to provide a clear framework within which Students, members of faculties and Non-Teaching staff of Raj Narain College, Hajipur are expected to conduct themselves. Individuals can use these guidelines in their everyday interactions with their colleagues, students and subordinates and are encouraged to refer to the guidelines if an ethical dilemma occurs.</p> <p>The College administration strives to maintain a harmonious and healthy work environment with honesty, integrity and respect at all levels. These codes cover some of the most important issues relating to conduct, and give a framework of standards and behaviour guidelines. The guidelines are not exhaustive and are subject to amendments from time to time.</p>

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Celebration of "World Environment Day"- Plantation of trees on the Campus.	05/06/2019	05/06/2019	148
Workshop on 'Life Skills' (PG Students)	23/04/2019	27/04/2019	248
Ambedkar Jayanti	14/04/2019	14/04/2019	185
Seminar on 'Cultural Significance of River Ganga'	10/12/2018	10/12/2018	230

organized by the Deptt. of Zoology			
Creative Session-Rainbow' organized by the Deptt. of English	22/10/2018	22/10/2018	190
No file uploaded.			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

A suitable 'green audit methodology' is being evolved. Nevertheless, the College tries its best to provide an eco-friendly environment to the Campus with enough emphasis on proportionate allocation of available space in the Campus to greeneries, including seasonal ornamentals and open grasslands. In addition to this, in the corridors and other utility areas in different departments and administrative wing, potted plants are maintained. 1. Efforts for Carbon neutrality - The Campus has a good number of arborescent trees for that purpose. The local forest department has also been requested to support the drive. 2.. Plantation - Plantation is done periodically by the N.S.S. unit. 3.e-waste management - Waste pit (land fill) 4.Water harvesting - Plan of more water harvesting tank is on the anvil 5.Energy conservation - Solar power units are proposed to be installed centrally to light up the Campus 6. Recycle point for production of manure through Vermicomposting of organic waste.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1. Title of the Practice: Women Empowerment through inclusive and positive curricular, co-curricular and extracurricular activities. Goal: Women Empowerment as part of overall Mission of providing inclusive quality education to educationally backward rural students, is one area distinctive to the Vision and Thrust of Raj Narain College, Hajipur. The Administration as well as the faculties of the College share the feelings that women deserve an equal space and place in all social affairs. Hence, the College organizes special programmes for female students such as Guest lectures to create awareness among them on various law protections that are there for women against crime and injustices. The IQAC and the Gender Sensitization Cell conduct Workshops/ Seminars/ Invited Talks to create awareness among both male and female students towards their responsibility in creating a social environment free from gender bias violence against women. With a view to realizing this vision, seminars have been organized on (i) Reading as a Woman: Feminism in India (ii) a Panel Discussion on Womens Rights on the occasion of International Womens Day, and (iii) a Webinar on Contextualizing Gender Issues. Notably, in all Cultural events and Programmes, female students are encouraged to take part in leading roles, and they successfully anchor and conduct the Academic Sessions of Seminars also. In Sports also, despite co-educational environment, female students participate in all sports and games / Annual Meets, and outnumber as well as excel male students. The Womens Kabbadi Team of Hajipur has won Second Position at the University Level Meet, and four of them have been selected in the University Kabbadi Team. All these activities and initiatives have substantially and qualitatively changed the academic and social skills not only of the female students, but has also the biased mindset of male students. 2. Title of the Practice: Community Library for underprivileged children in the surrounding areas of R.N. College, Hajipur (Bihar) Goal: Library constitutes the hub of the entire educational edifice, where the students explore the world of ideas and substantiate their own worldview. A rich library also provides liberating experience from the monotonous study of prescribed textbooks, and contributes towards the inculcation of research aptitude in the inquisitive

mind of the youth. Even at an early stage, if children are encouraged to visit the library with fascinating titles, in tune with their tender age, aptitude, likes and dislikes, it is observed that they unconsciously turn away from the 'uncreative pastime activities'. They also acquire positive values through their reading habits. However, a survey of the local government schools revealed that they do not have libraries worth the name, nor are children encouraged to read storybooks, comics, cartoons, children magazine such as Champak, Nandan, Chandamama, etc. No wonder, children from these underprivileged sections develop distaste for 'books' and gradually an aversion of academic pursuit at later stage, leading to higher drop out ratio. It is hoped that an earlier initiation of these children in library reading will not only transform them into better creative human being, but will also induce them for pursuing higher education, which will go a long way in achieving their 'inclusive growth'. The Practice: The Library has been set up entirely with the donated children books, children magazines and interesting reading materials.

2. The teachers of the College, taking interest in this project, voluntarily donated books and magazines and also made collections from known sources.

3. Some teachers even made monetary contributions for this project. 4. The Space for stacking and reading facilities have been provided in the campus by the College administration. The working of the Community Library has been institutionalized with the constitution of a committee of four teachers and one support staff. The staff is entrusted with the work of opening the gate of the Library, which runs in the evening hours (between 4 to 6 p.m.). 6. A committee of the member-children has been constituted, which takes care of books/magazines and their distribution among the readers. Evidence of success: Despite the fact that the 'community library' has covered a very short period of time, it has generated a positive response in the children of the locality, who every evening enthusiastically come to read the books and magazine of their choice. The smooth way in which they manage the upkeep of the reading materials and maintain the discipline is remarkable, and demonstrate their 'talent'. Some of the children have demanded that latest magazines should also be made available, which is indicative of their growing interest in written materials.

Problems encountered and Resources required: In order to procure suitable and interesting books and latest magazines for the children, the Working Committee for the Community Library has decided to contact generous persons, government organizations and also National Book Trust of India for support.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://rncollegehajipur.in/2020-2021/criterion7.php>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

To encourage students from semi-urban underprivileged families to pursue higher education and research is a challenging task. For this to achieve, inculcation of 'research aptitude' in students pursuing higher studies has become the distinctive aspect of the Vision and the thrust of all academic activities on the Campus. Completion of prescribed courses of studies at the end of the term will remain incomplete if students do not develop the faculty of exploring and investigating the areas/subjects of their concern/interest in a thoroughly systematic and scientific way. The 'higher education' serves its purpose best only when the basic inherent 'inquisitive instinct' of the student is groomed and trained into 'scientific research aptitude' so that they can make positive contributions to the society in the future. Postgraduate students, though coming from semi-urban underprivileged background, are guided to complete assignments as part of curricular requirements, which enhance their research

apptitude. Raj Narain College, Hajipur has evolved a mechanism of collecting, on regular basis, inputs from the students, parents and alumni for making necessary additions and enhancement of physical, academic and support facilities such as laboratory, library, sports complex, computers, classrooms, etc.

Provide the weblink of the institution

www.rncollegehajipur.in

8.Future Plans of Actions for Next Academic Year

1. Plan to procure the facility of e-Library on the Campus for students, research scholars and members of faculties with a view to overcome the scarcity of funds for purchase of books as well as to facilitate access to quality study and research materials. 2. To ensure smooth and regular functioning of the 'Community Children Library' as an outreach programme (Best Practices). Plan to raise voluntary contributions by the faculties for the purchase of story books. 3. To plan and to implement multi- pronged initiatives for a Green Campus in view of growing environmental concerns and the need to frame policy to protect it to be achieved through Ground Water recharge system, Solar Panels, Plantation drive, Green Audit, with suitable activities to involve Postgraduate students in such initiatives as part of requirement of AECC-1 2, AEC-1. 4. To frame and implement a transparent and structured format of Continuous internal evaluation for all Postgraduate students in all compulsory courses/ Papers. 5. To facilitate faculties and create an enabling academic ecosystem for organizing Seminars, Workshops, and invited talks on themes/ topics relevant from the point of view of course contents. 6. To make efforts for enhancing infrastructural facilities, particularly more smart classrooms and more reading space in the Library. 7. To approach competent authorities for installation of Solar Panels on the roof of Buildings to harness green enery. 8. To motivate the students to enroll themselves in at least one Career Oriented Certificate Course from IGNOU or other Mooc Platforms. 9. To start academic administrative audit in a formal and methodical way. 10. Need to encourage faculty members to undertake more Research Projects